

Stage 2 grant application example quote

This document is designed to guide applicants of the EV ready buildings grant with inputting quote information into the SmartyGrants portal.

The quote(s) forms part of your grant application and will assist you entering the requested co-funding amount in the SmartyGrants application portal.

NSW Government requires the quote(s) to allow assessors to determine the correct amount of co-funding can be calculated. Applicants may only claim funding for eligible expenditure.

Please ensure quotes provided by licensed electricians and other service providers are formatted according to the guidance below.

- Please ensure all costs are fully itemised
- Ensure the costs are broken down into sub-categories for eligible expenditure.
 - Electrical infrastructure upgrades and installation
 - Shared EV chargers
 - Shared EV charger billing software (2yr subscription)
- Ensure any ineligible expenditure is identified in the quote(s)

The more detail provided in the quote will reduce the likelihood of receiving a request for further information during the grant assessment process.

Example quote

Quotes need to itemise and separate the shared EV charger hardware, software, and electrical installation components.

XYZ Electrical			Quote	
ABN: XX XXX XXX XXX			#5	
Bill to:	Site:	Date:	June 1, 2024	
SP10001	1 EV Steet, Sydney	Due Date:	July 1, 2024	
Balance Due:			\$	82,060.00
Item	Quantity	Rate (ex GST)	Amount (ex GST)	
Electrical infrastructure upgrades/installation				
load management systems	1	\$2,300	\$2,300	
electrical cabling	1	\$10,000	\$10,000	
residual-current devices	3	\$500	\$1,500	
main switchboard upgrades	1	\$8,000	\$8,000	
distribution boards	2	\$5,000	\$10,000	
circuit breakers	1	\$2,800	\$2,800	
electrical surveys/load management assessments	1	\$2,000	\$2,000	
open charge point protocol (OCPP) management system	1	\$1,500	\$1,500	
network upgrades	1	\$4,000	\$4,000	
labour	1	\$10,000	\$10,000	
Shared EV chargers				
dual port EV charger 22kw	4	\$5,000	\$20,000	
Shared EV charger billing software				
shared EV charger billing software 2 yr subscription	1	\$2,500	\$2,500	
Subtotal			\$	\$74,600
Tax (10%)			\$	\$7,460
Total			\$	\$82,060

Ensure costs of electrical infrastructure upgrades or installation are separated and itemised

Labour should be included under electrical infrastructure upgrades/installation

Costs of shared chargers (if applicable)

Shared EV charger billing software (if applicable)

All ineligible expenditure must be separated on your quote, ineligible expenditure will not be assessed in your grant application or in the merit assessment.

Ineligible Expenditure includes:

- Grant Application costs
- Chargers for private/individual use
- Business Case Development or council approval costs
- Chargers that do not meet the specifications outlined in Table 1 of the EV Ready Buildings funding guidelines, or those listed on the EVC list.
- Additional charging cables
- Ongoing operation and maintenance costs, including internet, electricity, or insurance costs.
- Salaries or staffing expenses.